Works Organiser

PROJECT AND DOCUMENT MANAGEMENT
FOR THE CONSTRUCTION INDUSTRY
www.softxs.ch/works

SoftXS GmbH

CONSTRUCTION SOFTWARE
SOLUTIONS
www.softxs.ch

Imagine

- Working more effectively, automating routine tasks
- Always knowing where your projects stand
- Better collaboration with colleagues

Free up time to do more engineering

Collaborate

- Easily find documents and data
- Exchange data and documents with colleagues
- Project information up-to-date & instantly available

Better work habits. Work doesn't get repeated

Restructure

- Poorly organized shared drives
- Project information spread over multiple systems
- Confusing documentation with poor version control

Improve project control

Start Now!

- Works Organiser helps your project
- You'll see immediate improvements
- It's easy to get started

Imagine working better..
..and do it today with Works Organiser!

Work Better

Imagine instantly finding the information necessary to make the right decisions. Imagine not being a slave to administrative processes. **Imagine freeing up time to actually get the job done**.

Now you can! Works Organiser is a web-based document and task management system that you can use at your desk or in the field, from anywhere, using any device, including smart phones and tablets. All you need is Internet access. No software is required, just log into your project and start working.

Works Organiser is for large projects, small projects and small teams in a larger project, even for technical experts working on multiple projects and ad-hoc groups preparing proposals. Works Organiser scales from the smallest to the largest project. **Start small, get organised and <u>stay organised</u> as your project grows**.

Project Structure

Work according to construction industry best practices, using a system based on the core project management processes:

1. Scope management
2. Organisational chart
3. Tender and proposal preparation management
4. Work schedule
5. Cost control

Collaboration

1. Up-to-date contact information for the entire project team
2. Share folders and individual documents with the project team
3. Design review, including receiving and responding to technical and design queries
4. Issue instructions and work orders
5. Submit deliverables

Project Controls

1. Scheduling of drawing and reports production, approval and document submittals
2. Assign work to team and track activity status
3. Identify activities with additional scope requiring works directive
4. Tracking and commenting of potential claims, claims and variation orders
5. Complete audit trail that records who did what, and what was sent out

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Works Organiser Pricing

Pricing is based on a monthly subscription. There is no up-front license fee, so there's no risk in trying Works Organiser!

Prices vary according to the number of users allowed to work on the system, the maximum number of transmittal recipients, the number of documents and the amount of storage used for documents and data.

Price Level	Price CHF/month	Max Users	Max Documents	Max GB
Free	0	2	100	0.25
Startup	24	5	2,000	2
Team	180	15	5,000	5
Small Project	500	50	10,000	10
Medium Project	800	100	50,000	50
Large Project	1,200	200	100,000	100
Very Large Project	*contact us*	500+	250,000+	250+

Options and Services

SoftXS offers the following options and services:

1. User and Administrator training
2. Pre-configured systems available for most basic uses
3. Document migration
4. Assistance with system setup and configuration
5. Implementation of custom reporting features at customer request
6. System hosting at your facilities